

Rochelle Park Board of Education
Virtual Regular Meeting Minutes 6:00 P.M.
November 17, 2020

- I. Call to Order
- II. Roll Call

Board Member	Present	Absent
Mr. Scott Kral, Vice President	X	
Mr. Adib Abboud	X	
Ms. Christina Holz	X	
Mrs. Teresa Judge-Cravello	X	
Mr. Gerard Sorrentino	X	
Ms. Layla Wuthrick		X (6:05)
Mr. Matt Trawinski, President	X	

Others Present:

Dr. Sue DeNobile, Superintendent of Schools
Mrs. Cheryl Jiosi, Business Administrator/Board Secretary
Mrs. Cara Hurd, Director of Curriculum & Instruction
Mr. Michael Alberta, Principal
Mrs. Ellen Kobylarz, Board Recording Secretary

III. Pledge of Allegiance

V. Open Public Meeting Act, Chapter 231, P.L. 1975 Announcement

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that “The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to the, The Record, and The Our Town, in accordance with Chapter 231, P.L. 1975” posted on the District website, at least 48 hours prior to the time of this meeting.

IV. Executive Session

Be it resolved that the Rochelle Park Board of Education will convene in Executive Session to discuss confidential matters which include safety and contracts.

Motion Mr. Kral Second Mr. Sorrentino open: 6:08 P.M.

Motion Mr. Abboud Second Mr. Kral closed 7:02 P.M.

V. Reports

A. Superintendent Dr. DeNobile reported the following:

- District has moved to all remote learning until December 1, 2020 at the direction of the Dept of Education and the Bergen County Health Dept.
- The hybrid schedule for December is on the website.
- If you will be traveling for the holidays, please reference the travel advisory information on the front page of the district website. If required to quarantine after visiting please keep that in mind.
- Thank you to the Board of Education for taking the time to establish Board goals and for supporting Wellness Wednesdays. The first one last week was very well received. Thank you on behalf of the Faculty & Staff.

- Please note the December BOE meeting has been changed to the 8th.
- B. Business Administrator Mrs. Jiosi reported the following:
 - The audit report came back with no recommendations. The auditor will be in attendance at the December 8th meeting. State figures will not be ready by then.
 - Board of Elections will certify finalize election results on Friday November 20th.
- C. Director of Curriculum and Instruction Mrs. Hurd reported the following:
 - Curriculum committee met. NJQSAC has a big area regarding curriculum, so work will need to be done in that area.
 - Revisions will be made and up for approval by the board.
 - Students and Teachers are using google classroom. Observations are also taking place as well. Textbooks are available online, so the district is in good shape for remote learning.
- D. Principal Mr. Alberta reported the following:
 - Reminded parents that the 1st marking period is closed. Grades will be uploaded into report card on Genesis.
 - Parent/Teacher conferences will be held next week. Monday 1:45-3:15PM, 6-8 PM and Tuesday 1:45 to 3:15PM. Teacher's will be sending out invites.
 - Mr. Alberta thanked the Board of Education for Wellness Wednesday.
 - Turkey Trot- 3 categories, you can sprint, walk run. Prizes at all levels. Take pictures.
- E. Board Committees, as needed:
 - Curriculum- Committee met earlier this week. A lot of work is needed for QSAC. Will involve teacher input, very productive meeting.
 - Finances- committee meeting set for next week.
 - Facilities- committee will meet tomorrow
 - Policy- There are a number of policies on the agenda for first reading. Mrs. Judge Cravello asked Dr DeNobile to explain NJQSAC. Which is a way the Dept of Education reviews how districts are doing, checks and balances. Passing score is 88, the district does a self-assessment and then the state does an assessment of the District. Makes sure we are in compliance; our self-assessment is due Dec 15th. Our meeting with the county is set for the middle of March, we won't know the outcome until the summer.
- G. Board Liaison:
 - No reports

VI. Public Comment (Agenda Items Only)

The Board of Education reserves the right to hold public comment on agenda items, at its discretion, at its regular monthly public meetings. Public comment will be limited to three minutes per person. Citizens are required to give their name and address when recognized to speak.

No comments were received from the Public

VII. Items for Board Action-Resolutions

Routine Matters Resolutions R1-R11

ATTENDANCE

R1. RESOLVED: upon the recommendation of the Superintendent, that the Board of Education approves the attendance report for the month of October 2020 as listed:

<u>Enrollment</u>		<u>Left</u>	<u>Entered</u>
Midland School	483	1-PreK	1-K
Hackensack H.S.	145.5	1-K	1-7 th Grade
Academies/Technical Schools	29.5	1-2 nd Grade	

Totals	658	1-4 th Grade
<u>Pupil Attendance</u>		<u>Teacher Attendance</u>
Possible Days	10166	Possible Days 1298
Days Present	9960	Days Present 1278
Days Absent	206	Days Absent 20
% Present	97.9%	% Present 98.4%
% Absent	2.1%	% Absent 1.6%

EMERGENCY & CRISIS SITUATIONS

R2. RESOLVED: upon the recommendation of the Superintendent, that the Board of Education approves the following Fire and Security drills held in the month of October 2020 for the Rochelle Park School District.

Fire Drill October 14, 2020 and October 20, 2020
Security Drill October 23, 2020

HARRASSMENT INTIMIDATION AND BULLYING

R3. RESOLVED: upon the recommendation of the Superintendent, that the Board of Education approves the following HIB Report for October 2020 on behalf of the Rochelle Park School District.

October 2020

Reported Cases:0

Number of Cases open: 0

Number of Cases closed: 0

Number of Incidents determined to be HIB: 0

School Suspensions: 0

BYLAWS & POLICIES

R4. RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves a first reading of the following Bylaws and Policies.

B-0167 Public Participation in Board Meetings
P-1220 Employment of Chief School Administrator
P-1620 Administrative Employment Contracts
P2412- Home Instruction Due to Health Condition
P-2328.1 Standards-Based Instructional Priorities
P-2431 Athletic Competition
P-2464 Gifted and Talented Students
P-5330.05 Seizure Action Plan
P-6440 Cooperative Purchasing
P-6470.01 Electronic Funds Transfer and Claimant Certification
P-7440 School District Security
P-7450 Property Inventory
P-1648 Restart and Recovery Plan
P-1648.02 Remote Learning Options for Families
P-1648.03 Restart and Recovery Plan-Full Time Remote Instruction
P-6820 Financial Reports
P-8420 Emergency and Crisis Situations
P-7510 Use of School Facilities

P-8561 Procurement Procedures for School Nutrition Programs (This Policy was tabled until the next meeting)

P1110- Organizational Chart

BYLAWS & POLICIES

R5. RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves a first reading and adoption of the following Regulations.

- R-2412 Home Instruction Due to Health Condition
- R-2431.1 Emergency Procedures for Sports and Other Athletic Activity
- R-5330.05 Seizure Action Plan
- R-6210 Fiscal Planning
- R-6220 Budget Preparation
- R-6320 Purchases Subject to Bid
- R-6470.01 Electronic Funds Transfer and Claimant Certification
- R-7440 School District Security
- R-7510 Use of School Facilities

SPECIAL EDUCATION 2020-2021 SCHOOL YEAR

R6. RESOLVED: upon the recommendation of the Superintendent, the Board approves a Psychiatric Evaluation with Dr. Fridman for student CST ID# 2006 at a cost of \$650.00.

SPECIAL EDUCATION 2020-2021 SCHOOL YEAR

R7. RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the placement of student CST #2005 to South Bergen Jointure Commission effective October 21, 2020 to June 30, 2020 at a cost of \$49,233.

SPECIAL EDUCATION 2020-2021 SCHOOL YEAR

R8. RESOLVED: on the recommendation of the Superintendent, the Board of Education approves the placement change of student CST# 0145 to New Alliance Academy effective October 28, 2020 to June 30, 2020 at a cost of \$67,221.

SPECIAL EDUCATION 2020-2021 SCHOOL YEAR

R9. RESOLVED: on the recommendation of the Superintendent, the Board of Education rescinds the approval of extended school year for student CST #0923.

SPECIAL EDUCATION 2020-2021 SCHOOL YEAR

R10. RESOLVED: on the recommendation of the Superintendent, the Board of Education approves the following students for the 2020-2021 school year as mandated by the student's IEP.

Student ID	Service	Cost
CST 7890	Speech and Language Therapy per student's IEP provided by BCSS-Washington South	3x/week \$65.00/30 min
CST 7890	Occupational Therapy per student's IEP provided by BCSS-Washington South	3x/week \$65.00/30 min
CST 7890	Physical Therapy per student's IEP provided by BCSS-Washington South	2x/week \$65.00/30 min

CST 4567	Speech and Language Therapy per student's IEP provided by BCSS- New Bridges	3x/week \$65.00/30 min
CST 4567	Occupational Therapy per student's IEP provided by BCSS-New Bridges	2x/week \$65.00/30 min

SCHOOL SAFETY

R11. RESOLVED: upon the recommendation of the Superintendent, that the Board of Education approves the update to Uniform State Memorandum of Agreement between Education and Law Enforcement Officials for the Rochelle Park School District as presented.

R1-R11

Motion Mr. Abboud Second Mrs. Cravello

Roll Call 7-0

Discussion: *The Board decided to pull policy P-8561 for further review and add P1110- Organizational Chart.*

Motions Carried

Personnel Resolutions P1-P2

PROFESSIONAL DEVELOPMENT

P1. RESOLVED: upon the recommendation of the Superintendent, that the Board of Education approves the participation of the persons named at the following workshops/conferences.

Name	Workshop	Date	Cost
Steven Lahullier	G-Suite Amplified Admin Console Level 2	Self -Paced	\$299.00
Christina Holz	Fall School Law Forum	December 9, 2020	Previously approved- change of date
Donna Johnson	Orton-Gillingham Online Training	32-hour self-paced course	\$695.00
Keri Izzo	Orton-Gillingham Online Training	32-hour self-paced course	\$695.00
Kara Yevchak	Orton-Gillingham Online Training	32-hour self-paced course	\$695.00
Kaitlin Gallagher & Cara Serpineto	IMSE Orton-Gillingham Intermediate writing and Grammar Video Course	5-hour self-paced course	\$350 total
Liz Nam	County Wide Training for Homeless Liaisons	11/17/2020	.00
Cheryl Jiosi	NJASBO Cleaning Energy Savings & Covid Strategies	12/3/2020	\$50.00

Substitute

P2. RESOLVED: upon the recommendation of the Superintendent, that the Rochelle Park Board of Education increases the substitute aide rate of pay to \$17.00 per hour effective November 1, 2020.

P1-P2
Motion Ms. Holz Second Mrs. Judge Cravello
Roll Call 7-0
Motions Carried

Finance Resolutions F1-F13

BILLS LIST

F1. Be it resolved that the Rochelle Park Board of Education, upon the recommendation of the Superintendent, approves the second October 2020 bill list attached and listed below.

A. General Funds- Fund 10& 11	623,346.72
B. Federal Grant – Fund 20	26,822.00
C. Referendum Account-Fund 30	.00
D, Cafeteria- Fund 60	5,497.30
E. Afterschool Program- Fund 61	.00
TOTAL PAYMENTS FOR October	\$655,666.62

TOTAL DISBURSEMENTS

ATTACHEMENT 1

F2. Be it resolved that the Rochelle Park Board of Education, upon the recommendation of the Superintendent, approves the November 2020 bill list attached and listed below.

D. General Funds- Fund 10& 11	\$103,283.02
E. Federal Grant – Fund 20	\$10,327.60
F. Referendum Account-Fund 30	\$2,874.15
D, Cafeteria- Fund 60	\$3,627.07
E. Afterschool Program- Fund 61	.00
TOTAL PAYMENTS FOR November	\$ 120,111.84

TOTAL DISBURSEMENTS

ATTACHEMENT 2

CHECK RUN

F3. Be it resolved that the Rochelle Park Board of Education, upon the recommendation of the Superintendent, authorizes a check run for the month of November 2020 with the amounts to be approved at the December 2020 meeting.

PAYROLL AUTHORIZATION

F4. RESOLVLED: upon the recommendation of the Superintendent, the Board of Education approves the payroll for October 2020 as follows:

October 2020	
Fund Gross Payroll	
Fund 10	584,989.67
Fund 20	3,9112.30
Fund 61	.00
Fund 62	.00
Total	588,901.97

SECRETARY & TREASURER'S REPORTS

F5. RESOLVED, upon the recommendation of the Superintendent, that the Rochelle Park Board of Education accepts, and affixes to the minutes, the Board Secretary's and Treasurer's Financial Reports for the month of October, 2020.

TRANSFERS

F6. RESOLVED, upon the recommendation of the Superintendent, the Board of Education accepts, and affixes to the minutes, the line item transfers for October, 2020.

CERTIFICATIONS

F7. RESOLVED, upon the recommendation of the Superintendent, as per New Jersey Administrative Code and New Jersey Statutes Annotated legislation and requirements, the following statement is approved:

Pursuant to N.J.A.C.6A:23-2.11(c), I certify that as of October 31, 2020 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1, and

Pursuant to N.J.A.C. 6a:23-2.11(c), I certify that in October, 2020 no budgetary line item account has been over-expended in violation of N.J.A.C.6:20-2.11 (a).
Cheryl Jiosi, Business Administrator/Board Secretary

TITLE I SALARY

F8. RESOLVED: upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves the use of Title I funds in the amount of \$ 54,772 to be used toward the salary and benefits of Nancy Olivier, Basic Skills teacher, for the 2020-2021 school year.

SCHOOL DEPOSITORIES & SIGNATURES

F9. RESOLVED: upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves the establishment of a new bank account for the flexible spending program. Furthermore, the Board of Education approves that all checks, drafts or other order for payment or withdrawal of money from said account be signed by the person holding the appropriate title as listed (N.J.S.A. 18A, 19-1)

Account Name	Number of Signatures	Authorized Signature	Bank	Account #
Flexible Spending	2	Board President, Board Secretary, Treasurer of School Monies	Capital One	Xxxxxx7394

CONTRACTS

F10. RESOLVED: upon the recommendation of the Superintendent, that the Board of Education approves the contract with EI US, LLC dba Learn Well to provide bedside instruction to student CST9546 at \$50.00 per hour of instruction.

CONTRACTS

F11. RESOLVED: upon the recommendation of the Superintendent, that the Board of Education approves the contract with Saint Clare's Behavioral Health to provide bedside instruction to student CST9546 at \$55.00 per hour of instruction for a total of \$220

CONTRACTS

R12.RESOLVED: upon the recommendation of the Superintendent, that the Board of Education approves the quote with New Era Technology to replace three outdoor security cameras at a cost of \$8,247.54.

FACILITY USE

F13. RESOLVED, on the recommendation of the Superintendent, the Board of Education approves the application for use of school facilities made by the following groups/organizations listed below. The Board reserves the right to schedule activities at any time which may cause changes to the calendar.

Group/Organization	Use/Purpose/Room	Dates	Rental Fee
Rochelle Park Recreation (Pending Insurance Authorization)	School Grounds	December 4, 2020	None

F1-F13

Motion Mr. Sorrentino, Second Mr. Abboud
Roll Call 7-0
Motions Carried

VIII. Public Comment (Agenda and non-agenda items)

The Board of Education reserves the right to hold public comment on agenda and non-agenda items, at its discretion, at its regular monthly public meetings. Public comment will be limited to three minutes per person. Citizens are required to give their name and address when recognized to speak.

No comments were received from the public

IX. Announcements The next regular Board of Education meeting will be held on December 8, 2020 at 6:00 P.M. executive session 7:00P.M. public session in the Library/Media Center

X. 2nd Executive Session

Be it resolved that the Rochelle Park Board of Education will convene in Executive Session to discuss confidential matters which include legal.

Motion Mr. Sorrentino Second Mr. Abboud open: 7:25 P.M.
Roll Call 7-0
Motions Carried

Motion Mr. Abboud Second Mr. Kral closed 8:39 P.M.
Roll Call 7-0
Motions Carried

XI. Adjournment

Motion Mr. Trawinski Second. Abboud 8:40 PM
Roll Call 7-0
Motions Carried